

**CUHS Board of Directors**

Present: Mark Owens, Board Chair  
 William Dunten, Director  
 Dan Otley, Director  
 Mike Davis, Director

**Monthly Board Meeting**

Also Present: Matt Hawley, Superintendent  
 Glennie Cargill, Board Secretary

**September 18, 2017****CALL TO ORDER**

Board Chair Mark Owens called the September meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE****VISITORS/STAFF- N/A**

**Superintendent Hawley swore in new Board Member: Russ Clark for District #1J Crane Union High School. Russ Clark applied for the open position from zone 5 that was not filled during the Election. The District 1J Board of Directors voted during the August meeting to appoint Russ Clark.**

**Approve Minutes**

- Minutes from the August Board Meeting were presented.  
 Dan Otley moved to approve the minutes, William Dunten seconded. All approved.

**Adopt the Agenda**

- Mark Owens presented the agenda, Dan Otley would like to add the reader board under discussion.  
 William Dunten moved to approve the agenda with the correction, Dan Otley seconded. All approved.

**Approve Bills:**

Bills were presented for approval in the amount of \$41,602.29. Kaeko Blackburn told the board they would be seeing the credit card charges broken down instead of in one lump sum. This should make it easier to see what is being charged on the cards. William Dunten moved to approve the bills as presented. Mike Davis seconded and the motion carried unanimously.

**Superintendent – Principal Report**

- Superintendent Hawley presented the information on the Plasma Cutter the CTE Departments purchased with fundraising funds. They are still working on disbursing of old items in the shop. Both Mr. Doman and Mr. Dowell felt they will be able to generate some funds for the CTE classes using this Plasma Cutter.
- Science Teacher Connie Robbins has several field trips coming up with her classes. The Forensics class will go with the Heritage Department to the Malheur Forest. The Art Class will be going to Sister for "Plein aire" Painting and gallery walk. She will be taking 5 students to LA Grande for a STEM dinner. The Biology Class will take a trip to the Refuge for Carp studies. Mr. Hawley thanks Connie for her work with our students and for getting them involved in projects that further their science education.
- A list of recently voted class officers were presented.
- There was some conversation concerning the Biology Trip. Mr. Hawley told the board if the biology trip was going to take place they would need to raise the funds this year.
- Homecoming is the week of October 9-13, planning is underway.

**Items for Action**

- Superintendent Hawley presented the 2017-18 Food Service Contract. The Contract has been raised this year due to the added students in the elementary. Mark Owens asked how the figure was determined and if this was a set price and not a price determined by the amount of elementary students. At this time the contract reads the Crane Union High School will provide meals to the Crane Elementary Students for \$4.50 per day for 141 student contact days, for a total of 87 students.

He would like the contract to reflect that the Elementary may pay the listed amount instead of they will pay that amount. Kaeko will amend the contract to say may pay. Dan Otley moved to approve the Lunch Contract with the wording change, Mike Davis seconded the motion carried unanimously.

### **Items for Discussion**

- Superintendent Hawley presented his 2017-18 Administrative Goals. Included in his list of goals are goals based on input he received from the board during the last Board Meeting. Many of the goals continue to be long term goals he has carried on from the last two years. One of the top goals for this year is to see teachers from each district work together including the rural schools' teachers. Mr. Hawley states one of the hardest years educationally for students in the transition between 8<sup>th</sup> and 9<sup>th</sup> grade. He would like to see the rural schools and the high school teachers work together to make sure students are learning what they need to make the transition smooth. Mark Owens thanked Mr. Hawley for the excellent job he has been doing and all the noticeable improvements he has made at our schools.
- The well water was tested by Mark Owens on August 30<sup>th</sup> to measure the static depth. The measurement came back at 112 feet. Last year at this time we had to take action and lower the pump depth. The pump is currently set at 231 feet well below the water level. We will continue to watch the water level. The State inspector came and reported the water system is too close to our waste removal line and its proximity to the well. Mr. Hawley believes the best solution at this time may be to move the waste system line away from the well instead of spending \$140,000 plus on a new well at this time. Mark Owens suggests spending \$2,000 to have the well tested and to test the pump as well. The problem is the pump can't keep up enough to keep the storage tanks full. Mark thinks we need to have the pump and well tested before adding a new well. Mr. Hawley thinks it would be a good idea to take all irrigation water from the non-potable well and not irrigate from the potable well and save that water for buildings only.
- OSBA Board Training. The Oregon School Board Association offers Board trainings on the roles and responsibilities of a school board. Mr. Hawley believes this is a worthwhile training especially with new board members coming on the board. They will come to your school and do the training hitting on the subjects that you let them know you are interested in. The board members would like to bring the training to Crane and make sure we get training on Joint Board Meetings and executive session meetings.
- The Fall OSBA Regional Training is coming up on Tuesday October 17<sup>th</sup>. Board Members will need to let Mr. Hawley know if they plan to attend so he can get them signed up.
- Mr. Hawley would like the boards input on renovating the chapel into a wrestling room. We have completed the demo and would use the reconstruction project as a learning class for our construction class. The last several years the Wrestling Team has been using the Multipurpose room and that is getting too small and too busy with other events. The board asks Mr. Hawley to get more information together but it sounds like a good idea.
- Mr. Hawley presented the schedule for dates the dorm will be open during fall sports events.
- OSAA has brought to the schools' attention the violation of playing music before events. The District has voted to stop allowing music to play for warm-up time before athletic events.
- Mr. Hawley presented the draft audit letter from Oster Professional Group on the findings that were found during the annual audit. Oster's will be out in December to present the full audit.
- A list of out of district students by grade was presented for informational purposes only.

### **Financial Report**

- Kaeko Blackburn reported the Workers Comp Insurance went up by \$10,000 this year. We had some claims we rejected but were not successful in our attempt to deny the claim. Kaeko reports that a figure of 350,000 will be close to the beginning school fund at District 1J but will have an exact figure after the Audit is complete.

### **Board Report**

- Dan Otley asked if the dorm could open at 2:00 instead of 5:00 on Sunday due to the funeral being held at the gym on Sunday morning. Mr. Hawley agreed that would be a good idea and will talk with Jim and Gwen.
- William Dunten said he was approached by a community member concerned about the dress policy. The person said they had been seeing inappropriate clothing and was just wondering if we still had a dress policy. Mr. Hawley responded with our policy and said we will start keeping a closer eye on the students.

**Adjournment**

With no further business, Board Chair Mark Owens adjourned the meeting at 7:37 pm

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Mark Owens, Board Chair