

**PRESENT**

**Crane Elementary Board of Directors**

Kelli Rose, Board Chair  
Chris Venell, Director  
Matt Zander, Director  
Jake Potter, Director

**CUHS Board of Directors**

Russ Clark, Director  
Dan Otley, Director  
William Dunten, Director

Absent: Vern Brown JR., Mark Owens, Mike Davis

Also Present: Matt Hawley, Superintendent  
Kaeko Blackburn, Business Manager  
Glennie Cargill, Board Secretary

**CALL TO ORDER**

Board Chairs Kelli Rose and Vice Chair Dan Otley called the joint December Board Meeting to order at 4:00 PM. at the Crane Union High School Meeting Room.

**PLEDGE OF ALLEGIANCE**

**APPROVE MINUTES**

Minutes from the November Board Meetings were presented to their respective school district boards.

***Crane Elementary***

Chris Venell made a motion to approve the minutes, Jake Potter seconded and the motion carried unanimously.

***CUHS***

Russ Clark made a motion to approve the minutes, William Dunten seconded and the motion carried unanimously.

**Adopt the Agenda**

Chris Venell moved to adopt the agenda, Jake Potter seconded and the motion carried unanimously.  
Russ Clark moved to adopt the agenda, William Dunten seconded and the motion carried unanimously.

**Review/Approve Bills  
Disbursements**

***Crane Elementary***

Kaeko Blackburn reported November's monthly disbursements as follows:  
November- **\$12,534.10**

Matt Zander made a motion to approve the disbursements, Jake Potter seconded and the motion carried unanimously.

***CUHS***

Kaeko Blackburn reported October and November's monthly disbursements as follows:  
**\$34,668.82**

Russ Clark moved to approve the prepaid bills and bills payable as listed. William Dunten seconded and the motion carried unanimously.

### **Hearing Groups and/or Early Items**

None to report

### **Communications and Announcement**

None to report

### **Superintendent – Principal Report**

- Reports of the Student Body Funds were presented, along with an explanation to new board members of how the funding lines work.
- Superintendent Hawley reported to the board a list of holiday activities that are going on. The dorm will hold the Annual Dorm Christmas Party for all students on Tuesday December 19<sup>th</sup>. The senior class is selling Christmas Trees. The Elementary School will hold the Christmas Program and Middle School Soup and Hot Rolls Fundraiser on Tuesday December 19<sup>th</sup> at 5:00 pm.
- The Fall Sports Awards Dessert was held on November 30, in the cafeteria.
- The Elementary School just kicked off Battle of the Books in November.
- On November 30 there was a Booster Club meeting held in the high school staff lounge.

### **Items for Action**

None to report

### **Items for Discussion**

- The OSBA Board Training has been rescheduled for February 2, 2018 from 1:00-4:00. Renee Sessler from OSBA will be here to provide the training. Roles and Responsibilities of a work session will be the topic. There will be a time for questions and answers.
- Superintendent Hawley presented the proposed school calendar for 2018-19 school year.
- Superintendent Hawley presented the Division 22 Standards in an open board meeting. He explained how the process works and how our school is working to meet the state mandated compliance. The state sends a checklist for the school to use as a reference during this process. Mr. Hawley communicated both districts are in compliance with the Division 22 Standards.
- Superintendent Hawley presented the SSF estimates as of the November 30, 2017 adjustments. There is an increase in the state funding from 7.8 to 8.2 billion. A print out of our current and state funding was presented to show the board what we could expect in the next school year.
- Mr. Hawley would like the board to give him some input on the evening meal in the dorm. At this time, the non-dorm students should be charged for their meals. This has not been happening on a regular basis. He would like some discussion from the board as to whether or not they still want all non-dorm students to pay for the dinner meal at a cost of \$4.00. After much discussion, the board determined all non-dorm students should be charged for the evening meal, regardless of why they are here.

### **Information Items – Financial Report**

- Superintendent Hawley presented the 2017-18 parent notice for statewide testing opt-out.

#### ***Crane Elementary***

The All Funds Balance for Crane Elementary is \$839,565.10 Kaeko reported that with the added ADM coming in this year, we should be in good standing at the end of the year.

#### ***Crane Union High School***

The All Funds Balance for Crane Union High School is \$696,511.67 Kaeko reported that while our budget is still low we should be ending the year in a positive due to the extra ADM coming in this year.

**Board Reports: No report**

**Late Items**

None

**Adjournment**

With no further business, Board Chairs Kelli Rose and Dan Otley adjourned the meeting at 5:46 pm.

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Kelli Rose, Board Chair Crane Elementary

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Dan Otley, Board Vice-Chair, CUHS