

**CUHS Board of Directors**

Present: Mark Owens, Board Chair  
Dan Otle, Board Director  
Mike Davis, Director

**Monthly Board Meeting**

Also Present: Matt Hawley, Superintendent  
Kaeko Blackburn, Business Manager  
Glennie Cargill, Board Secretary

**September 16, 2016**

Absent: Marc O'Toole, Director  
Jeff Dorroh, Director

**CALL TO ORDER**

Board Chair Mark Owens called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**VISITORS/STAFF-** Jen Schultz, Connie Robbins, Barb Maher, Student Body President Bryce Otle, Student Body Vice President, Sam Williams.

**Hearing Groups**

- Student Body President Bryce Otle and Vice president Sam Williams were present to report to the board on what is happening in the Student Body. Bryce reported the student body would like to add more furniture to the dorm lounge as they are short on places for students to relax. The Student Council is looking into buying a few more couches and chairs for the dorm.
- Bryce also brought up the new school schedule and the lack of advisory class that has been cut to one day a week. The students would like to see advisory back each day and if that is not possible at least add one more advisory to the schedule. Mr. Hawley said he had seen the petition but no one had brought it to him for conversation. The board thanked the boys for coming in and said they would discuss it later and let him know what the decision was.
- Bryce Otle and Sam Williams also expressed their approval of the new Welding Class and said the students seem to really like the new class and it was a good addition to our schedule of classes.

**Approval of Minutes:**

- August Board Meeting were presented for approval. Dan Otle moved to approve the minutes from the August 15, 2016 meeting, Mike Davis seconded. All approved

**Adopt the Agenda**

Board Chair Mark Owens presented the Agenda. Dan Otle moved to approve the Agenda, Mike Davis seconded. All Approved.

**Review/Approve Bills**

**Disbursements**

Kaeko Blackburn reported that the monthly disbursements for the following period are \$46,378.49  
Significant Expenditures were reported as follows:

**General Fund (100)**

- \$2,850.00 Adam Kemper Construction; Sheet Rock Cafeteria
- \$1,435.00-Jostens's-Yearbook Camp
- \$809.00 The Truck Stop-Allison LLC- Bus Maintenance
- \$3,730.62- Food Services of America
- \$14,912.50-Parma Furniture-Flooring Cafeteria
- \$1,351.91-Tyler Technology-School Program
- \$3,250.00-Young Brothers Painting- Building and Cafeteria Paint

\$1,425.00-Oregon School Activities

After discussion on the monthly finances Dan Otley made a motion to approve the disbursements, Mike Davis seconded. All Approved.

### **Superintendent – Principal Report**

Superintendent Hawley reported that the cafeteria remodel is done and looks great. He would like to thank Darren for all his extra work to make sure it was done on time for the start of school. We ordered new tables and they arrived the first day of school. Mr. Hawley invited Harney Electric to come out and hold meetings or just visit the new cafeteria.

Mr. Hawley reported the high school enrollment is up by 17 students this year, we ended last year with 52 students and are currently sitting at 69 students. The teachers, staff and students are all being very welcoming and the new students seem to be enjoying the year so far. Roy Dowell has dug in and started his new welding classes. Mr. Hawley reports he is doing a great job and is a good fit for our school. The students are engaged and ready to learn, they seem to be enjoying the classes. Mr. Hawley would like to see us be able to continue these classes after the grant is gone. It's a good addition to our schedule.

Superintendent Hawley was contacted by OSBA and the "Promise of Oregon" campaign. "The Promise of Oregon" is designed to highlight the achievements of Oregon students and encourage investment in our public school system. They would like to come out to Crane on October 4<sup>th</sup> and find out how students plan to make a difference. They are interested in learning about our Traveling Science Lab and other programs we are offering in both the elementary and high school. This campaign will be highlighted all over Oregon. Select students will be photographed and interviewed to find out why they are the Promise of Oregon. Permission forms are required by parents and students. The results of this campaign will be debuted in February 2017 during the legislative session. There is no cost to our district. Mr. Hawley believes this will be a good spotlight for our schools and is working with teachers and staff to pull it together.

### **Items for Action**

- Superintendent Hawley reported with the extra students in the elementary school the contract between the two districts should be raised to accommodate the increase in food by the elementary district students. Business Manager Kaeko thinks the contracted should be adjusted. The contract is presented for approval with the stipulations of a correction in May. Mike Davis made a motion to approve the Food Service Contract in the amount of \$45,000.00. Dan Otley seconded. All approved.
- Mr. Hawley would like to have the Board's approval on a field trip planned by Science Teacher Connie Robbins. This is part of her Forensics' Class. The class will be going to the Burns Butte Sportsman's Shooting Range. Mr. Hawley would like the board to know he feels this is a great learning tool for this class but it does require the students shooting real firearms. The students will be chaperoned by members of the shooting range along with Mrs. Robbins. Mr. Hawley says in some school this type of field trip may not be a good idea but in our area it works with our students. Mrs. Robbins is present and explains how this field trip will work. She also reports the Burns Butte Sportsmen Group will be donation the ammunition and would like to thank them for this generous donation. The Board of Directors thinks this sounds like a good field trip with good support. Dan Otley moved to approve the field trip. Mike Davis seconded. All approved.

### **Items for Discussion**

- Mr. Hawley reported that during Fair Week our pumps went down in the well, the school was without water for about 3 days. Mr. Hawley would like to thank both Tony Hackett from Down Right Drilling and Harney Pump and Irrigation. They were called and came right out. They dropped the current well 60 feet, put in

new 3" pipe and cleaned and bleached the well. They **got the water back up and running and donated** all cost of this job. Tony Hackett recommends we drill a new well as this one is not stable and we could run into the same problem down the road leaving the school without water. He recommends drilling down about 600 feet. The estimated cost would be \$35,000.00-to \$45,000.00 thousand dollars. Mr. Hawley stated the cost could be split 3 ways between the dorm, high school and elementary school. Mr. Hawley ran an ad in the Burns Times Herald thanking both businesses. Dan Otlely asked if we could somehow link into our irrigation well instead of drilling a new well to save on cost. Mark Owens and Mr. Hawley will need to check and see if that water is potable. Mark Owens will contact Tony Hackett and see if he can look at the existing irrigation well to see if that would be possible. Mr. Hawley and Darren Koch, Maintenance Director will look into this and report back to the board. If the irrigation well is not suitable for school use the board will move forward with the new well.

- Superintendent Hawley reported that the state is mandating each school to have a Radon Plan and that it will be published on our Web Site. He has completed the plan and submitted it to the State for approval. The plan is presented for the board to review. Mr. Hawley will make sure our plan meets with the law on this requirement. ESD may buy Radon Kits for the school in May.
- Oster Professional Group Audit was conducted the week of August 22-26<sup>th</sup>. They are in the process of completing the audit and preparing for the formal audit. We will be setting a date for them to come and present the audit to the board soon. Mr. Hawley reported they were very complimentary of our staff and stated that this was the best audit Crane has had. Mr. Hawley thanked Kaeko, the ESD and Glennie for a job well done.
- Superintendent reported that OSBA will hold their Annual Fall Workshop for School Board Members. Mr. Hawley would like to see all of our board members make it if possible, there is a lot of information available the can be very helpful.
- Superintendent Hawley presented the Title I compact that will be distributed to all parents in the district. The compact is a requirement of the Title I guidelines to receive funding and meet the parental communication mandate. Mr. Hawley would like to thank Tony Sanchez for translating our English version to Spanish for our Spanish speaking families.
- Mr. Hawley reported that Homecoming week is fast approaching. This year in lieu of campus cleanup the students will go out into the community and give back to the people that support our students and school. Mrs. Northrop and the Student Body will find work that needs to be done and get groups of students working on those projects. Mr. Hawley will be gone with a prior commitment during the homecoming game and dance.
- Dan Otlely asked if the school could switch the electric water heaters out with propane due to the rising cost of electricity. He reported John Day has made the switch and maybe we could contact them and see if that was working for them and how the cost compares. Mr. Hawley will contact Kurt Shelley the Superintendent in John Day and get some information. He will report the findings at the next board meeting.
- There was discussion on the advisory brought by the Student Body President and Vice President, Mr. Hawley stated that last year the students did not take advantage of the study time. Students were late to school because they felt it was only advisory. Mr. Hawley meet with the teachers at the end of last year and they did not feel it was beneficial and could better utilize the class time.

With no further discussion Dan Otlely moved to adjourn the meeting at 7:30 pm. Mike Davis seconded. All approved.

Mark Owens, Board Chair

Glennie Cargill, Board Secretary