

CUHS Board of Directors

Present: Mark Owens, Board Chair
Marc O'Toole, Director
Mike Davis, Director
Jeff Dorroh, Director
Dan Otley, Director

Monthly Board Meeting

Also Present: Matt Hawley, Superintendent
Kaeko Blackburn, Business Manager
Glennie Cargill, Board Secretary

August 15, 2016

CALL TO ORDER

Board Chair Mark Owens called the August meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF- N/A

Approve Minutes

- Minutes from the August Board Meeting were presented.

Marc O'Toole and Mark Owens had some corrections that needed changed. Marc O'Toole moved to approve the minutes with the changes, Jeff Dorroh seconded. All approved.

Adopt the Agenda

- Mark Owens presented the agenda, Jeff Dorroh moved to approve the agenda, Marc O'Toole seconded. All approved.

**Review/Approve Bills
Disbursements**

Kaeko Blackburn reported that the monthly disbursements for the following period are \$54,590.82
Significant Expenditures were reported as follows:

General Fund (100)

Pace-\$25,446.00

Pearson- \$1,802.95

Special Districts Assoc. of Oregon-\$21,359.62

Business Manager Kaeko Blackburn reported that the workman's comp insurance is extremely high due to the number of claims we have had over the last three years. She reports if we have one more claim we could get dropped. We need to get policies out to employees on safety. If our claims go down the next two years our premiums will drop. Kaeko would like to see the Board of Directors attend training, by attending a training our insurance rates could go down by 5%.

Jeff Dorroh made a motion to approve the disbursements, Mike Davis seconded and the motion carried unanimously.

Superintendent – Principal Report

Superintendent Hawley reported that the cafeteria remodel is almost complete. There is a little painting and finish work to complete and it should be ready by the start of school. Money was used for the project from the Grant and finished with the fire money. Mr. Hawley reported that any money used to complete the dorm project other than the Grant money is reimbursable at 90%.

Registration was held on July 28th. It was a busy day and Mr. Hawley would like to thank Janet Arnold and Glennie Cargill for a job well done. The high school is up around 17 students this year.

Items for Action

- Superintendent Hawley reported the lunch prices would be going up this year as mandated by the Health Hunger Free Kids act. Prices will move from \$2.65 to \$ 2.75. Mark O’ Toole moved to accept the new lunch prices. Dan Otley seconded. All approved
- Superintendent Hawley presented Roy Dowell to hire for the Welding/Mechanic teacher. This position will be paid through the Grant monies. Marc O’Toole moved to approve Roy Dowell as the welding/mechanic teacher. Mike Davis seconded. All approved.
- **Items for Discussion**

Superintendent Hawley reported on the 2016-17 enrollment numbers. We are currently sitting at 69 students in the high school, the ending total of students from 2015-16 was 52. Mr. Hawley states he feels it really important to count all students as Crane Union High School students and not separate them. He is looking forward to the new school year and has great expectation for the year.

Mr. Hawley asked the Board Members the bring their goals to the next board meeting. He would like to establish some administrative goals for the 2016-17 school year. He asked them to share any ideas for goals they have now if they are prepared. There were some discussions on goal ideas. Dan Otley would like to see better communication to the public on game times and events going on at the school. He was wondering why we have so many changes in our schedules. Discussion was held on the procedures of our Athletic Events. Mr. Hawley said we need to change the way we are doing our gate box and maybe use tickets so we have internal controls in place, he will work on a different procedure with Chuck Steeves and Kaeko. Jeff Dorroh would like the web site to get updated and have accurate information on the web site or take it down. Marc O’Toole believes the parents use the web site and does not believe we should close it. Glennie Cargill will work with Web Site Administrator Cindy Lofts to get the web site updated as quickly as possible. More goals will be shared at the next board meeting.

Adjournment

With no further business, Board Chair Mark Owens adjourned the meeting at 8:50 pm

Mark Owens, Board Chair

Glennie Cargill, Board Secretary