

Crane School Districts

Joint Board Meeting

December 12, 2016

PRESENT

Crane Elementary Board of Directors

Matt Zander, Vice-Chair
Jim Kelley, Director
Chris Venell, Director

CUHS Board of Directors

Mark Owens, Board Chair
Marc O'Toole, Director
Jeff Dorroh Director
Dan Otley, Director

Also Present: Matt Hawley, Superintendent
Kaeko Blackburn, Business Manager
Glennie Cargill, Board Secretary

Absent:
Kelli Rose
Mike Davis
Vern Brown Jr.

CALL TO ORDER: Board Chair Mark Owens and Elementary Vice-Chair Matt Zander called the meeting to order at 5:30 pm.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Approve Minutes

a) Minutes from the November Board Meeting were presented to their respective school district boards

CUHS

Jeff Dorroh made a motion to approve the minutes, Marc O'Toole seconded and the motion carried unanimously.

Crane Elementary

Jim Kelley made a motion to approve the minutes, Chris Venell seconded and the motion carried unanimously.

Adopt the Agenda

The agenda was unanimously approved by both boards.

Review/Approve Bills

Disbursements

Kaeko Blackburn reported the November's monthly disbursements as follows:

CUHS

November - **\$31,953.54**

Jeff Dorroh made a motion to approve the disbursements for \$31,953.54 Dan Otley seconded and the motion carried unanimously.

Crane Elementary

November - **\$11,556.06**

Jim Kelley made a motion to approve the disbursements, Chris Venell seconded and the motion carried unanimously.

Local School Committee Reports

Bryce Otley, CUHS Student Body President, reports the student body has been working on a fundraiser for the Hammack and Rose families. Two bumpers have been donated by Proline and Bucks Bumpers. Students will sell tickets for the Bucks bumper and a live auction will be held during the last home basketball game for the Proline bumper.

Superintendent – Principal Report

a) Associated Student Body Accounts

Superintendent Hawley presented the financial reports for Student Body Accounts for both Crane Elementary and CUHS. The report was for informational purposes and transparency. Student Body Accounts are funds for students and managed by students. These accounts are not for district use and the Board has no oversight of the funds. Jeff Dorroh asked why there were still funds in the Aviation account when the Aviation Club has not been going for the past two years. Mr. Hawley explained the funds are moved to student body after being dormant for 3 years. It is up to the student body where the funds will go.

b) Recognize Fall Sports Accomplishments

Superintendent Hawley reported that the Fall sports season was very successful. Crane Volleyball placed 6th in state Mr. Hawley congratulated Coach Raime Stoddart and Kerry Opie on a good season. Superintendent Hawley also congratulated Coach Stub Travis, Chuck Steeves and the boys' football team for their 2nd place State finish. This is an excellent start to the sport seasons.

c) Fall Sports Awards

Superintendent Hawley reported the Fall Sports Potluck will be held on Tuesday December 13th.

d) Holiday Activities

1. Dorm Christmas Party

The Christmas Dorm Party will be held on Wednesday December 14th at 9:00 pm.

2. Senior Class Tree Sale

The senior class is selling trees for \$40 as a fundraiser.

3. Holiday Performance and Soup and Roll Feed

Superintendent Hawley thanked Stephanie Venell for her efforts with the elementary school holiday performance. There will be a soup and hot rolls feed before the performance on December 14th.

e) Mrs. Maher and Student Yearbook recognition

Mrs. Maher's yearbook class received top awards for last year's yearbook, several students were recognized for their layouts. Superintendent Hawley commended Mrs. Maher and the yearbook students for their excellent work.

f) Superintendent Hawley reported on an incident with a person showing up in the dorm that did not need to be there, law enforcement was called and the person was arrested. Mr. Hawley thanked the Burns Police Department and the Sheriff's office for their prompt attention to this problem. The school was in lockdown the following day for preventive measures. Mr. Hawley realized the school does not have a policy for problems that could require a lockdown protocol and will be writing a policy and making sure staff is trained. There was never a threat to the school but Mr. Hawley met with the staff before school to make sure staff was aware of the problem and to ensure students were kept safe. The lockdown was only in effect for one school day.

g) Mr. Hawley reported to the High School Board that both the Dorm Matron and Patron had agreed to \$150.00 per night for overtime pay for this school year. Their contract will be changed next year back to a live in position to avoid this overtime pay.

h) The Consolidation between District #4 and District 1J bill will be presented this year at the legislative session. After discussing the situation with the bill writes it has been a very long and tedious process. They were very honest that this is a long shot, however Mr. Hawley feels it is important that we exhaust all efforts in this process. The bill will not raise any taxes with the language that will be presented.

- i) Discussion was held on the well that the boards voted to drill. Originally Mr. Hawley applied for a grant to help cover the cost of the well, he has now found out that grant will not be available for two years. Dan Otley asked how the current well is holding up, Mr. Hawley said it is fine now but does not have the additional use that comes from the summer watering. Mr. Hawley would like some direction from the boards on how they would like to proceed. Tony from Down Right Drilling and Todd Vanderdasson from Harney Pump and Irrigation would like to know what our plans are. Matt will contact Tony Hackett and find out exactly what we will need to do. He will have more information at the next Joint Board Meeting.
- j) Superintendent Hawley presented the State Report Card for both districts. He recognizes there are some deficiencies in some of the content areas. Some of the cause is due to the Opt-Out process. Last year we had 12 students Opt-Out and in a school our size that greatly effects our percentages. He has been in contact with teachers to discuss the report card findings.
- k) Division 22 Standards, each year schools have to report on their standings and compliance of the state mandated Division 22 Standards. Mr. Hawley reports he has filled out the form and submitted it to the state. Some of the items he is addressing is; Hazing, Harassment, making sure our policies are in compliance. Mr. Hawley reports to the board we are currently in compliance.
- l) Superintendent Hawley and Business Manager Kaeko Blackburn reported the SSF estimates as of December 5, 2016 have been reported by the state and the numbers have not been adjusted to reflect our numbers that were reported in ADM first quarter. Our student number are up substantially and it should show in our revenue. Kaeko and Mr. Hawley will stay on top of this and make sure we get our proper updates and the report is corrected by the state.

Items for Action:

Superintendent Hawley reported to the board that at this time our policy does not state that high school board members' will be elected by zones for the High School Board. Mr. Hawley would like to know what the board wants the policy to reflect. Marc O'Toole and Dan Otley both said they would like the members to be elected by zones to keep all rural communities represented at the high school. In the case that no one runs in a zone the position will be opened up for district residents to apply for the position. The Board will accept the applications and appoint someone to that position. There is some discrepancy on the dates the current terms will end. Mr. Hawley will check with County Clerk Dag Robinson at the Court House and get back to the board with this information. Action will be on hold until more information is presented next board meeting. Mr. Hawley will change the policy to reflect members be elected according to zones.

Financial Report:

Business Manager Kaeko Blackburn presented the Financial Report. Crane Elementary School is currently at 52% of the year budget and is estimated to end the year with a \$391,952.27 balance. Crane Union High School is estimated to end the year with a \$108,798.07 budget.

Adjournment

With no further business, Board Vice-Chair Matt Zander and Mark Owens adjourned the meeting at 6:53 pm

Matt Zander Board Vice- Chair Crane Elementary

Mark Owens, Board Chair, CUHS