

Harney County SD #1J Board of Directors

Present: Mark Owens, Board Chair
Jeff Dorroh, Director
Marc O'Toole, Director

Monthly Board Meeting

November 21, 2016

Also Present: Matt Hawley, Superintendent
Kaeko Blackburn, Business Manager

CALL TO ORDER

Board Chair Mark Owens called the November meeting to order at 7:00 p.m. at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff:

Visitors:

Jim Kelley

Approve Minutes

- Minutes from the October Board Meeting were presented.

Jeff Dorroh made a motion to approve the minutes, Marc O'Toole seconded and the motion carried unanimously.

Adopt the Agenda

Superintendent Matt Hawley asked that retirees be added as e. under Items for Discussion. Marc O'Toole made a motion to adopt the agenda as amended, Jeff Dorroh seconded and the motion carried unanimously.

Review/Approve Bills

Disbursements

Kaeko Blackburn reported that the monthly disbursements for the following period are as follows:

November 1 thru 31, 2016 - **\$30,264.16**

Significant Expenditures were reported as follows:

General Fund (100)

- o 4-H Livestock Auction – split funded with Food Service \$1,923.88 meat
- o Food Service of America - \$2,782.27 food
- o Firepro, LLC -Fees for kitchen inspection

Food Service (260)

- o 4-H Livestock Auction - \$937.20 split funded with General Fund meat
- o Food Service of America - \$1,192.43 food

Marc O'Toole made a motion to approve the payment of pre-paid bills in the amount of \$30,264.16, Jeff Dorroh seconded and the motion carried unanimously.

Hearing Groups and/or Early Items

Nothing to report.

Communications and Announcement

Superintendent Hawley expressed his sentiments in the regards to the car accident involving 3 students at Crane. He submitted to the board an email he sent to staff regarding some resources available to help them in regards to the grieving process. He met with students and staff this morning to discuss the loss of their friend and fellow student. Superintendent Hawley wanted to open the doors to communications and discuss loss, grieving and healing. The process differs with each individual and must be respected. Superintendent Hawley said he met with the football players Friday night so they had some time to process the loss rather than being informed Saturday morning before the trip. They got together to talk, eat, and play some basketball. He also had Steve Bull come out on Sunday night to talk to students living in the dorms. Jim Kelley wanted the board and

Harney County SD #1J
MONTHLY BOARD MEETING
November 21, 2016

Superintendent Hawley know how much he appreciated how Superintendent has handled this tragedy. The situation is unbearable but we have really have benefited from Superintendent Hawley's leadership, experience, insight and compassion.

The ESDs crisis response team was available at both districts for students and staff to talk to today. Superintendent Hawley says this has been a tough day for everyone and will be for quite some time. It is difficult for rural communities and schools to have the resources available to help both staff and students with the grieving process. Many however has offered assistance including SD#3, Symmetry Care and Harney District Hospital. Superintendent Hawley also noted how tight the 1A community is, with many schools and coaches, calling and offering assistance and support. The support really has been tremendous.

Local School Committee Reports

Nothing to report.

Superintendent – Principal Report

- a. **College Fair** – 36 students participated in the college fair at TVCC on 10/31/2016
- b. **TVCC CTE Open House** – The welding program went and participated at the open house at TVCC. High school students were able to investigate Career Technical options offered through TVCC.
- c. **Veteran's Day** – 9 high school students accompanied a group of elementary students to the Aspen to sing patriotic songs. The kids were excited and the Aspens really enjoyed the performance.
- d. **Parent Teacher Conferences** - Parent Teacher Conferences were last week. 28 parents showed up which was improvement from last year. Superintendent Hawley acknowledged it is difficult for parents to attend due to distance but he would still like to get a higher number of attendance. It was noted that teachers do communicate with parents if a student is struggling.
- e. **Fall Sports State Competitions** – Superintendent Hawley said that the Fall Sports Season has been very successful. He congratulated Girls Volleyball for their 4th place finish in State. The boys football team won on Saturday and will be playing Dufur in Hermiston at noon next Saturday.
- f. **Case Foundation Fundraiser** – The fundraising dinner was a success serving about 300 people and raising \$2,000. Everyone had a great time.

Items for Action

a. Amended 2016-2017 Calendar

The school calendar has been amended to follow the calendar for State Colleges for Spring Break. Spring Break has been moved to the last week of March.

Marc O'Toole made a motion that the Crane School District #1J Board of Directors amend the 2016-17 calendar as presented, Jeff Dorroh seconded and the motion carried unanimously.

b. Approve Well Expenditures

Included in the board packet was an estimate from Down Right Drilling & Pump Inc. for well drilling for \$56,995.00. The estimate does not include electrical and is more labor intensive than the original back up well concept. Superintendent Hawley says there may be a grant available to help offset some of the costs. Darren Koch is working with the fire department and the grant was submitted today. After a short discussion, the item was tabled to the next meeting when more information might be available.

a. Winter Board Meeting Times

Superintendent Hawley suggested changing the Board meeting time to 5:30 to accommodate board members who travel.

Marc O'Toole made a motion that the Crane School District #1J Board of Directors adjust the Board meeting times for the next 4 meetings to 5:30 p.m., Jeff Dorroh seconded and the motion carried unanimously.

Harney County SD #1J
MONTHLY BOARD MEETING
November 21, 2016

Items for Discussion

- a. Propane Conversion Proposal** – Superintendent Hawley and Darren Koch met with an Ed Staub representative to discuss possibly converting the district to propane. One of the easiest alternatives presented was converting the water heaters in the dorm and gym. Each heater would cost \$14,211.15 with the return on investment being 10 years. After some discussion, it was decided that the District was not in the position to invest in a conversion at this time.
- b. PACE Insurance Training** – Every two years, our insurance provider PACE provides a risk management issue for districts to focus on and receive 5% discount if certain steps are taken reduce the liability to that risk such as training, adopting policies and creating procedures. Workplace discrimination as well as personnel practices such as hiring, termination, and supervision will be the focus for districts who want to receive the discount. Brian Wolf from PACE reviewed the procedures and policies the district currently had in place to PACE’s checklist of priorities and most are in place. Superintendent Hawley will need to attend a training in Redmond – Hire to Retire to meet on of the priorities. It is best practices to address these risks.
- c. Measure 97, 98, & 99** – Measure 97 did not pass which created a 1.7 billion shortfall in the State’s budget next biennium. As a result the next legislative session will need to figure out ways to either make up for the shortfall or cut budgets. Education is currently budgeted at \$7.4 billion and it is estimated that \$8.4 billion will be need to have existing services be at status quo. Measure 98 is an unfunded mandate that will now be carved out of the existing budget. \$800/high school student will be set aside to create a fund in which schools will then apply for grants for dropout prevention and CTE. Measure 99 is a weeklong outdoor school which allows schools to provide that experience for 5th and 6th graders funded by the Lottery.
- d. Dorm Expenses** – Superintendent Hawley gave an update on the overtime expenses that are being incurred at the dorms. The way that the contracts are presently written, overtime cannot be avoided. He has received recommended contract changes from OSBA that will alleviate that issue. Overtime will be built in the contract and budgeted for as a result. These changes will be initiated next school year. In the meantime, the District will be utilizing subs on Thursday night and Friday nights to reduce the expenditure.
- e. Retirees** – Superintendent Hawley informed the Board of alternatives that can be taken if a teacher retirees. A district may rehire the teacher at a lower step. There is no obligation for benefits to be given. Retirees are usually not offered the same benefits or contracts as teachers who are not retired. Superintendent Hawley just wanted the Board to know there are options to handling retirees as rehires that are beneficial to the district.

Information Items

a. Financial report

Kaeko presented the projected ending fund balance report. She stated the budget and the SSF payment have not been adjusted for the extra ADM. The report estimates overtime and \$60,000 for the well. With a guesstimate for revenues...the ending fund balance is projected at over \$110,000.

b. Teen Court Dates – Teen Court has be reinstated for truancy and other violations like DUII. The process will utilize teens as jury members and prosecutors. It is a great alternative and experience for the teens involved. Defendants are able to present their case to their peers who in turn determine the consequences.

c. Joint Board Meetings – The December Board Meeting will be a joint meeting.

Board Reports

None to report

Adjournment

With no further business, Board Chair Mark Owens adjourned the meeting at 7:26 pm

Mark Owens, Board Chair