

**Crane Elementary School District # 4**  
**Board of Directors Regular Meeting**  
**Date: October 8, 2018**

**Board Members Present:**

Vern Brown JR.-Director  
Jake Potter-Director  
Matt Zander-Vice Chair  
Chris Venell- Chair  
Kelli Rose-Director

**Also in Attendance:**

Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary  
Cori Wright, Business Manager

**Proceedings**

Meeting Called to Order at 6:00 PM

Pledge of Allegiance

**Adopt the Agenda:**

Chris Venell presented the agenda, Matt Zander moved to approve the agenda, Vern Brown Jr. seconded. All approved.

**Minutes Approved:**

Vern Brown Jr. moved to approve the minutes from the September 10, 2018 Board Meeting. Matt Zander seconded, all approved.

**Action Items:**

- The September bills were presented for approval in the amount of \$65,317.30 after some discussion on the payoff of the buses Vern Brown Jr. moved to approve the bills. Matt Zander seconded, all approved.
- Superintendent Hawley and Athletic Director Jamie Siegner presented Ryan Peila to hire as the Crane Middle School Basketball Coach. Matt Zander moved to approve hiring Ryan Peila. Vern Brown Jr. seconded, all approved.
- 

**Superintendent's Report:**

- Mr. Hawley reported the State Wide Teacher In-Service was held on Friday October 5. The teachers were busy working on their goals. He will meet with each teacher to go over the goals for the school year. This gives him a good idea of what each teacher plans to do in the classroom to improve student learning.
- Next week is Homecoming for the High School and they have challenged the Elementary School to see which school can bring in the most canned food for the Harney County Food Bank. The school with the most canned food will receive donuts from the losing school.
- Mrs. Peila's 6-8<sup>th</sup> grade class will be doing a school newspaper. Mr. Hawley included the paper in the board packets. Students were doing interviews and are excited about their paper.

## **Items for Discussion:**

- Superintendent Hawley provided the board with his 2018-19 goals. He will strive to provide our students, staff and community a school that takes pride in everything we do and provide a caring, safe and academically challenging environment. He ask the board if they had anything not listed on his goals they would like to see added. Matt Zander thanked Mr. Hawley for the outstanding job he is and has been doing, the other board members agreed.
- Mr. Hawley will be meeting with the local schools of Harney County and the ESD on October 23. He hopes to have some information for the board from the ESD concerning the possibility of District # 3 “opting Out” of the ESD and what outcomes that may provide for us. If the board has any questions from the ESD, he would be happy to address those at this time.
- Crane Elementary has purchased a new School Master web based program to include the Oregon Family School. Glennie has been working with them to get their students entered. Our first ADM report is due next week and they must be ready to submit. Both Glennie and Anne Sheeter have been supportive and helpful in the transition. Mr. Hawley appreciated their willingness to help and take on a little extra to get them going. OFS is holding at about 260 students.

## **Information Items:**

- The 2018 OSBA Fall Regional Meeting will be held at the ESD Public Meeting Room on Tuesday October 16 at 6:00 pm., Mr. Hawley would like the board members to try to attend as there is good information to learn. Please RSVP to Hollie Held.
- Provided in the board packets was information on the new program offered to our students for their first offense of alcohol and drug use. Symmetry Care will charge us \$500 per student using a sliding scale fee if a student chooses to go to counseling instead of being ineligible for 21 days.
- The Harney County Court will hold an open meeting at the Crane Schools Meeting Room on Thursday October 18m 2018 from 5:30-7:00 pm.
- The Homecoming Week schedule was provided.

## **Financial Report:**

Cori went over the Disbursement Detail Listing for September 2018. Highlights given were Harney Pump and Irrigation for test pumping the well, teachers’ classroom supplies continue to come in. Matt Zander asked about the OETC bills on page 4 of the Disbursement Detail Listing, it looks as though we are being double billed. Cori explained that expenditure is split between K-5 and 6-8 and shows as such. Bus payoff was sent out in September. There were no further questions or comments. Fund Balances were reviewed, with the Audit being finalized this week we should have hard numbers within the next few months for our 2017-18 year end. The Supplemental Budget expenditure/revenue changes were approved by the state and adjustments will be made to reflect said changes. October/November rebalance is in the works so our State School Fund revenue should increase soon to reflect the Oregon Family School students.

With no further discussion, the meeting adjourned at 7:08 pm.

---

Signature, Board Chair

---

Date