

Crane Elementary School District # 4
Board of Directors Regular Meeting
Date: September 11, 2017

Board Members Present:

Jake Potter, Director
Vern Brown Jr, Director
Chris Venell, Vice-Chair
Matt Zander, Director
Jake Potter, Director

Also in Attendance:

Matt Hawley, Superintendent
Kaeko Blackburn, Business Manager
Glennie Cargill, Board Secretary

Absent: Kelli Rose-Chairman

Proceedings:

Meeting Called to Order at 6:00 PM

Pledge of Allegiance

Minutes Approved:

Matt Zander moved to approve the minutes from the August 14, 2017 Board Meeting, Vern Brown Jr. seconded. All approved.

Matt Zander moved to approve the agenda, Vern Brown Jr. seconded. All approved.

Action Items:

- Matt Zander moved to approve the August bills in the amount of \$48,432.83. Vern Brown Jr. seconded. All approved.
- Superintendent Hawley presented the Food Service Contract with District 1J. Vern Brown Jr. moved to approve the contract, Matt Zander seconded, all approved.

Items for Discussion & Information:

- Superintendent Hawley presented his Administrative Goals for 2017-18. Many of the goals were continued from the last two years as long term goals. He gave the board information on his goals and what his expectations in different areas are. Included in the goals are the input items he received from the board at the last meeting. One of the goals for the Elementary School is to reach 100 students. Mr. Hawley would like to see music brought back to the school. Chris Venell asked if there was enough money in the budget to justify a full or part time music teacher for this school year. Mr. Hawley felt like we did have the money to bring someone in part time but not full time. The board ask Mr. Hawley to start looking into that possibility.
- Included in the packet is the Title I Compact. This compact was presented to our parents during Curriculum night that was held the second week of schools. Mrs. Sheeter kept a record of the parents present. A letter with the Title I Compact was mailed home to all parents.
- Mark Owens was over last week to measure the well and see how the water was holding up. The well seems to be holding up to the use, but it is need of a new pump. The pump is not able to keep the holding tank full and causes problems with the amount of usage without the holding tank. Superintendent Hawley recommends getting a new pump for the well. Maintenance Supervisor Darren Koch is in the

process of getting bids on a new pump. Mr. Hawley would like to work with the Ford Family Foundation on grants that would allow us to put an underground water system on the football field.

- One of the issues the state inspector has with the water system is the relationship to our waste removal line and its proximity to the well. Superintendent Hawley believes the best solution to this problem is to move the waste system line away from the well instead of spending \$140,000 plus on a new well. He will look into what it will take to pipe around the waste system.
- The OSBA Fall Workshop information was presented. Mr. Hawley encouraged the board members to attend if they can. There is a lot of good information at these meetings that can be helpful to board members.
- Oster Professional Group provided a DRAFT letter of Audit findings. They are still in the process of finishing up the audit and will present the findings later in the fall.

Superintendent's Report:

- The teachers held Curriculum Night the second week of school. Parents visited with their student's teachers and looked around the classroom. There was good turnout and everyone seemed to enjoy the night. Mr. Hawley said he had a lot of positive feedback from the Burns Parents. Mr. Hawley would like to thank the teachers for the extra work and for doing a good job with the night.
- The students seem to be loving PE classes and Todd is doing a good job with the kids.
- The first day of school was a good learning day for our students. Connie Robbins worked with the elementary teachers to set up learning stations with information and fun things to do. All the students had Eclipse glasses and both high school and elementary students were outside to view the Eclipse.
- Mr. Hawley met with the students to talk to them about the behavior he expects while students are in the locker room or bathrooms. The students have been standing on the sinks and they are beginning to pull away from the wall. He will be keeping a close eye on this problem.
- Middle School Schedule were presented.

Financial Report:

Kaeko Blackburn reported that there is currently 85% of the budget left at this time. Business Manager Kaeko Blackburn told the board we have got to get a grip on our workers compensation claims. The Insurance company is just about to drop us and our rates keep going up because of the amount of claims for our small district.

With no further discussion, the Budget Board Meeting officially adjourned at 7:15 pm.
Meeting adjourned at 7:00

Signature, Board Chair

Date