

**Crane Elementary School District # 4**  
**Board of Directors Regular Meeting**  
**Date: August 14, 2017**

**Board Members Present:**

Kelli Rose-Chairperson  
Vern Brown JR.-Director  
Matt Zander-Director  
Chris Venell-Vice Chair  
Jake Potter-Director

**Also in Attendance:**

Matt Hawley, Superintendent  
Glennie Cargill, Board Secretary  
Kaeko Blackburn, Business Manager

**Proceedings**

Meeting Called to Order at: 6:02

Pledge of Allegiance

**Minutes Approved:**

Matt Zander moved to approve the minutes from the July 10, 2017 Joint Board Meeting, with the correction of the time. Vern Brown Jr. seconded, all approved.

**Action Items:**

- The August bills were presented for approval in the amount of \$17,039.95. Vern Brown Jr. moved to approve the bills, Matt Zander seconded all approved.

**Superintendent's Report:**

- Mr. Hawley reports that the summer projects are for the most part completed. New curtains were hung in the elementary classrooms. New desks were delivered and set up in the new classroom. The school was cleaned and ready for the new year. The next project will be to get the music room cleaned up and ready for music classes.
- Superintendent Hawley presented the schedules for the Elementary Teachers and the new PE Teacher. Mr. Hawley told the board that if we could in the near future add music we will have one of the best elementary schools in the state.
- Elementary lunch will be split this year by 15 minutes as the middle school students will not be having a lunch recess, but will have forty-five minutes of PE each day.
- The first day of school we will have several activities for our students for the Eclipse. Connie Robbins has been working with our elementary teachers to plan a day of learning and fun for our students. Each student will be given a pair of eclipse glasses for the viewing. The lower grades will attached their glasses to paper plates for safer viewing.
- During in-service all teachers and staff attended a AED first aide training. At this time, we have one AED machines available, but it is recommended we have two machines per district on our campus. Mr. Hawley is looking into prices and availability.
- The Elementary teachers will hold Back to School Night, Wednesday August 30<sup>th</sup> from 6:00-7:00 pm.

## **Items for Discussion:**

- Mr. Hawley reported that all staff has been asked to complete the Safe school trainings that are required for them. With staff taking the training we will receive a 5% discount on our insurance. Policies were handed out concerning mandatory reporting and what our responsibility is to make our schools a safe place for our students.
- Mr. Hawley reports that we should be showing more homeless students in our count to the state. He explains what qualifies for homeless and that we receive a higher funding for those students who qualify. He will be working on identifying those students this year.
- Superintendent Hawley will present his 2017-18 goals to the board at the next board meeting. He asked the board if they had any input as to what they would like to see him address in his goals this school year. Matt Zander said he thinks we are doing a great job with the general attitude and moral with our students and would like to continue to make that a priority to work on school spirit and school pride. Kelli Rose would like to make sure students are held accountable for their actions. Kelli said sometimes teachers just deal with it and do not involve parents or Mr. Hawley and students are not always held accountable. Students need to have consequences for their actions.
- Vern Brown Jr. asked if the bus route will be the same this year, Mr. Hawley said that it would. In the next few days' bus driver Marjorie Bowden would be sending out a letter to parents.
- The elementary has purchased one new mini bus to use this year. It has not been delivered yet but should be here soon.
- The buses were taken to Vale this year for maintenance and certification.
- Symmetry Care came out to the school for one and a half days to do sports physicals. It was brought to our attention that they were doing a full well child exam with questions that we did not feel were appropriate for our setting. Jamie Siegner talked to the Nurse Practitioner doing the exams and ask if she could leave part of the questions out that did not pertain to sports physicals. Next year we will make sure only sports physical is given at the school and not full well child exams.
- Part of the school insurance inspection that was done in the spring was the monkey bar dome that is located on the elementary playground. In order to bring this dome up to safety standards we will need to remove the grass under the dome and for 4 feet around the dome. Mr. Hawley would like the board's opinion of weather this is a piece of equipment we would like to get rid of or would we like to do the work to bring it into compliance. After much discussion the board felt like we should save the monkey bar dome. Mr. Hawley will start working with Darren to get the work done to bring it up to code.

## **Financial Report:**

Kaeko Blackburn reported the end of the year General Fund Balance was \$730,991.00. She presented a Financial Operating Statement as of 8/10/17 to show the expenditures, net and revenues for 2017-18 school year.

With no further discussion the meeting was adjourned at 7:15

Next Meeting Set for: September 11, 2017 at 6:00 pm.

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Signature, Board Chair

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Date