

Harney County SD #4 Board of Directors

Present: Matt Zander, Vice Chair
Vern Brown, Director
Jim Kelley, Director
Chris Venell, Director

Monthly Board Meeting October 10, 2016

Also Present: Matt Hawley, Superintendent
Kaeko Blackburn, Business Manager

CALL TO ORDER

Vice Chair Zander called the October meeting to order at 6:00 p.m. at the Crane Union High School Meeting Room.

PLEDGE OF ALLEGIANCE

VISITORS/STAFF

Staff:

Visitors:

Approve Minutes

- Minutes from the September Board Meeting were presented.

Jim Kelley made a motion to approve the minutes, Chris Venell seconded and the motion carried unanimously.

Adopt the Agenda

No changes were recommended. Jim Kelley made a motion to adopt the agenda, Chris Venell seconded and the motion carried unanimously.

Review/Approve Bills

Disbursements

Kaeko Blackburn reported that the monthly disbursements for the following period are as follows:

September 1 thru 31, 2016 - **\$18,555.38**

Significant Expenditures were reported as follows:

General Fund (100)

- o Northwest Textbook Dep - \$3,354.92 Textbooks
- o Oster Professional - \$4,118.00 Audit

Title IA (203)

- o Heinemann - \$937.20 Textbooks and Supplies

Jim Kelley made a motion to approve the payment of pre-paid bills in the amount of \$18,555.38, Vern Brown seconded and the motion carried unanimously.

Hearing Groups and/or Early Items

Nothing to report.

Communications and Announcement

Nothing to report.

Local School Committee Reports

Nothing to report.

Superintendent – Principal Report

- Superintendent Hawley report that school year is off to a great start. The teachers are working with new teacher Raleigh Shepler. They are observing her teach and a substitute has been used to give Raleigh an opportunity to observe them teach. Superintendent Hawley said these learning walks are a great tool to teach teachers to teach. He commented that the elementary teachers are a real cohesive group and get along great!

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Superintendent – Principal Report (continued)

- The Promise of Oregon was here last week filming. The film crew was very professional and it was a great opportunity for Crane to show off their kids. Only six schools were selected around the state to be showcased for this project. The film should be ready for release sometime in December.
- Last Friday was teacher in-service. Teachers developed the goals they would be working on all year.
- Last Wednesday was the OSBA dinner. Jim Green was a presenter along with a legislative representative. Jim will be the new executive director of OSBA and is also helping with the collaboration effort. They discussed 4 measures that will be on the November ballot. Four of the three measures, OSBA was neutral on including Measure 97. OSBA is also vetting new ideas to create revenues and reduce expenditures.
- Curriculum night was a success. There was a great turnout. Parents had an opportunity to meet there teacher and check out the classrooms. Superintendent Hawley thanked Angelia Sanchez for her effort.
- Food Drive – The two school districts had a competitive canned food drive and the Elementary school had to buy the High School donuts. A total of 697 pounds was raised for the Harney County food bank.

Items for Action

- **Approve Amended Food Service Contract**

The contract has been amended to reflect the increase in students being fed. The contract has been increased to reflect the increased enrollment.

Vern Brown made a motion that the Crane School District #4 Board of Directors approve the Food Service contract, in the amount of \$63,000 with 1J for the 2016-17 school year, Chris Venell seconded and the motion carried unanimously.

- **Adopt Policies**

Superintendent Hawley presented the updated policies for the final rewrite.

Jim Kelley made a motion that the Crane School District #4 Board of Directors adopt the district policies as presented, Chris Venell seconded and the motion carried unanimously.

Items for Discussion

- Superintendent's 2016-17 Goals** – Superintendent Hawley present his goals for the 2016-17 school year. Some of these goals are a continuous from last year, others are new. He presented goals in the following areas: Governance, Community/Students, Facilities, and Fiscals. Each area has 4 to 5 priorities that Superintendent Hawley wanted to focus and build on. Superintendent Hawley asked the Board if they would like to add to the goals or prioritize. Vice Chair Zander said that collaborating and sharing resources with the high school. Vern Brown said it would be nice to have more help in the front office with the goal of getting becoming more "self-sufficient".
- Water Systems Update** – Superintendent Hawley provided the board with more information on the water system update. It contained a report from Down Right Drilling and Pump, Inc detailing the work done on the primary well last September. Superintendent Hawley again expressed his appreciation to Tony Hackett (owner) for the donated work. There needs to be a backup water system in case the main well goes out again. There is a secondary well and Vern asked if that well could be used. Superintendent Hawley said he would ask Tony. Superintendent Hawley said that Tony had time over Christmas break to drill a backup. Spring and Summer is his busy time. Everyone agreed that something needs to be done to make sure the school is never in a situation that it is without water.

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- c. Educational Program – Job Share** Superintendent Hawley said job sharing a teacher with the high school would be an excellent, efficient way to increase academics at both schools. He has implemented this model in the past and said that currently he wasn't sure if either district could withstand an increase in FTE on its own. He said that if done right, it would be a win win for both districts. He said that PE, Health, and Music could be shared. This could free up time for the Science teacher to teach science at the middle school. Everyone agreed that this is a model that would benefit both districts and enhance academics.

Information Items

a. Financial report

Kaeko presented the projected ending fund balance report. She stated the budget and the SSF payments have not been adjusted for the extra ADM. There is currently 20 students that is not reflected in the budget. With that said the ending fund budget is project at \$277,470.71 with the increase in expenditures and no adjustment to revenues. When the extra students get factored in this number will increase.

b. PTO Meeting

Superintendent Hawley informed the Board that the PTO will be meeting this coming Wednesday at 5:30 at the elementary library to discuss fundraising events.'

- c. Case Foundation Fund Raiser October 21, 2016** – Superintendent Hawley announced there will be steak and crab feed fund raiser at the Crane Store after the football game. The dinner will be from 4 to 8.

Board Reports

None to report

Adjournment

With no further business, Board Chair Matt Zander adjourned the meeting at 7:05 pm

Matt Zander, Vice Board Chair