

Crane Elementary School District # 4
Board of Directors Regular Meeting
Date: August 8, 2016

Board Members Present:

Kelli Rose-Chairperson
Vern Brown JR.-Director
Matt Zander-Vice-Chair
Jim Kelley-Director
Chris Venell-Director

Also in Attendance:

Matt Hawley, Superintendent
Glennie Cargill, Board Secretary

Board Guests: Angelia Sanchez

Proceedings

Meeting Called to Order at: 6:05

Pledge of Allegiance

Minutes Approved:

Vern Brown Jr. moved to approve the minutes from the July 1, 2016 Joint Board Meeting, Chris Venell seconded, all approved.

Action Items:

- The April bills were presented for approval in the amount of \$32,856.54 Vern Brown Jr. moved to approve the bills, Chris Venell seconded. All approved.
- Superintendent Hawley presented the Health Hunger Kids mandated lunch increase prices for schools. The Crane Elementary lunch prices will go from \$2.65 to \$2.75 for school year 2016-17. Matt Zander moved to approve the price increase, Vern Brown Jr. seconded. All approved.
- Superintendent Hawley would like the board to approve the hiring of Marjorie Bowden for the Paraprofessional position at the Elementary. We have a special needs student who has enrolled in kindergarten that will need a full time aide. Vern Brown Jr. moved to approve the hiring of Marjorie Bowden as the paraprofessional at the elementary. Matt Zander seconded. All approved.
- Oster Professional Group Audit Team recommended that the Crane Elementary School open their own bank account and move the elementary student body funds from the high school account and separated the book keeping. Mr. Hawley and Glennie Cargill would like the board to approve opening the bank account and having Matthew Hawley, Glennie Cargill and Celeste Owens as account signers. A Quick Books Account of Crane Elementary Funds will be set up and maintained by Glennie Cargill along with help from the Crane High School Student Body Treasure and Assistant Treasure. Jim Kelley moved to approve a bank account to be set up at Bank of Eastern Oregon for the Crane Elementary Schools' Student Body Fund. Vern Brown seconded. All approved.

- Mr. Hawley presented the plan for the bus route from Burns to Crane and back each day. Marjorie Bowden will be driving the bus back and forth. Mr. Hawley reported that the bus will be making stops along Highway 78 to pick up students and will be picking up students that have in the past been paid mileage for their travel, he would like the board to decide if they parents' choose to drive their students to school will they still be paid mileage from the school. After much discussion Matt Zander moved that mileage will not be paid for any Crane Elementary Students that lives along highway 78, because transportation will be offered. Chris Venell seconded. Kelli Rose, Jim Kelley, Chris Venell and Matt Zander voted yes. Vern Brown Jr. voted no. Motion passed 4 to 1

- **Superintendent's Report:**

- Mr. Hawley reported that the cafeteria in the dorm is in the process of being updated with the Grant the school received. The work is almost done. The job should be complete by the start of the new school year on August 22nd. Mr. Hawley will give board members a tour at the next meeting.
- Registration was held on July 28th. It was a very busy day with a lot of new families coming in. Each family was helped and given information on the school and was made to feel welcome. Mr. Hawley would like to thank Janet Arnold and Glennie Cargill for a job well done.
- Open Enrollment has produce about 24 more students for our upcoming new year. With the added students Mr. Hawley will need to hire a new second/third grade teacher. He will begin work on that next week. The new hire will be a one-year contract and will expire at the end of 2016-17 school year.
- The PTO group will be opening their own bank account and will be moving their fund raising money out of the elementary school account.

- **Financial Report:**

Items for Discussion:

- Mr. Hawley reported that with the increase in enrollment, this year we will be able to start bring more programs into the school. If enrollment continues to increase each year we should start to rebuild more programs in the next few years. Superintendent Hawley states the reason for adding more enrollment is not for the financial side but because it offers students a better education when we can afford needed programs.
- Mr. Hawley would like the board to bring administrative goals for the 2016-17 school year to next month's meeting. He would like to get the boards ideas and input for the path the school will take this school year. He would like to know what they would like to see accomplished. Board members will bring their ideas to the next meeting.
- Superintendent Hawley presented information for Representative Cliff Bentz on the schools' consolidation process. Mr. Bents will be meeting with Jim Greene from OSBA and Ted Tiller from the Harney County Tax Office. Mr. Hawley will continue to bring the board updated information on the

Meeting adjourned at 7:03

Next Meeting Set for: September 12, 2016 with a Joint Board Meeting

Minutes Submitted by Secretary; _____

Signature, Board Chair

Date